



Poster Exhibition – South, Hall A

The poster exhibition comprises two poster sessions:

Session 1: Poster Numbers 1 – 325	Saturday – 10/23/09	8:30 am– 5:00 pm
	Sunday – 10/25/09	8:30 am– 5:00 pm
Session 2: Poster Numbers 326 – 649	Monday – 10/26/09	8:30 am– 5:00 pm
	Tuesday – 10/27/09	8:30 am– 3:00 pm

You are required to be present at your poster and be available for questions during the day and time indicated in your selection letter. Additionally, you or a knowledgeable associate, are requested to be at the poster for at least one hour of your choice on the remaining day of your session. **Posters MUST be in place for the duration of the session to which you are assigned.** Failure to comply with this policy could result in the presenter being banned from participating in the Scientific Program for two years. For security reasons, it is best not to leave any valuables unattended in the poster area.

Hanging Your Poster

The Poster Exhibition opens at 8:30 am Saturday through Tuesday; it is essential that all posters be completely mounted by the start of each session. Personnel from Freeman Decorating Company circulate through the poster area and provide assistance if needed. **Follow the provided poster titles and numbers to determine where your poster should hang.** The early access times listed below are for presenters only. Presenters who cannot make this time you should hang posters when the area opens to the public 8:30 am on the day the session starts. Missing posters are noted by Academy Staff.

Session 1: Poster Numbers 1 – 325	Friday – 10/23/09	12:00 pm – 5:00 pm
Session 2: Poster Numbers 326 – 649	Monday – 10/26/09	7:30 am – 8:30 AM

- **FRIDAY afternoon:** Registration badge and purple Program Participant ribbon will allow access to the poster area.
- **MONDAY morning:** Your registration badge and purple Program Participant ribbon will allow access to the poster area between 7:30 am and 9:00 am.

Removing Your Poster

Session 1: Poster Numbers 1 – 325	Sunday – 10/25/09	5:00 pm – 6:30 pm
Session 2: Poster Numbers 326 – 649	Tuesday – 10/27/09	3:00 pm – 5:00 pm

- All posters for **Session 1** must be displayed until the Exhibit Hall closes at 5:00 pm on Sunday; for **Session 2** until 3:00 pm on Tuesday.
- Early removal of poster materials may result in the presenter being banned from the Program for two years.

If a poster is NOT removed at the end of the session the Academy and Freeman Decorating Company will assume the presenter does not want the poster and will not be liable for unclaimed materials.

When using Freeman Shipping Services: There is a \$75 handling fee to store your materials, deliver them to your poster area, and arrange return shipping. Please be sure to enclose a check made out to **Freeman** and send it with your shipment notification letter. **This fee does NOT cover your fees for shipping into or out of the exhibit hall.**